



## Athlete Experience Director (Volunteer)

The Canadian Ultimate Championships (CUCs) 2019 will be held in Edmonton, Alberta, from August 11 to 18, 2019. Divisions of competition will include Juniors, Women, Open, Women's Masters and Open Masters. The Tournament Organizing Committee (TOC) is seeking an Athlete Experience Director to ensure that players and guests of the tournament have an enjoyable experience.

The Canadian Ultimate Championships Tournament Organizing Committee (CUCTOC) will support key volunteer positions with guidance and resources. The Athlete Experience Director will be part of a team of Directors, all of whom will be expected to support each other through the planning and execution of CUC. As part of a unified team, volunteers can expect a positive and collaborative work environment where the time, ideas, and opinions of all contributors are respected.

This is a great role for an outgoing person who feels comfortable being social with athletes, volunteers, media and guests. This role will help to define the public perception of the tournament in Edmonton and is extremely important in making sure all attendees leave the tournament with a good impression.

**This is an exciting opportunity to build skills and experience in the areas of hospitality and event planning.**

### Responsibilities of the Hospitality Director

- Develop an on-field hospitality plan that includes greeting and hosting guests and VIPs, and ensuring media are properly directed to the appropriate media liaison
- Coordinate a welcome/help table on-site, with maps and other information available; ensure procedures for addressing any concerns guests or players may bring forth
- Ensure sufficient guest passes are available to coaches, spouses and chaperones
- Work with the Volunteer Director to select and train Tournament Ambassadors
- Develop Player Packs to be distributed to tournament players
- Collect lost & found items and create a plan for claimed and unclaimed items
- Ensure that the responsibilities of the Field Entertainment Coordinator, Medical Coordinator, Transportation Coordinator, and Party Coordinator are met.

### Time Commitment

Approximately

- 4 hours per week March to July (including bi-weekly meetings with the TOC)
- 15 hours in week preceding tournament
- 2-3 active hours per day during the tournament and 'on call' during the entire duration of the tournament
- 5 hours in two weeks following the tournament



**Qualifications**

- Strong written and verbal communication skills in English (French is an asset)
- Demonstrated reliability and organizational ability
- A valid driver's license and access to a vehicle
- Previous experience in the hospitality industry is an asset
- Familiarity with the sport of Ultimate in Edmonton is an asset

**Compensation**

This is a volunteer position that will be recognized with an honorarium of \$500.

**Supervision**

The Athlete Experience Director will report to the CUC General Manager and EUPA Board of Directors.

**Please submit applications to [volunteercuc2019@eupa.ca](mailto:volunteercuc2019@eupa.ca). Deadline to apply is February 1, 2019.**